

# **ROANOKE VALLEY LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

## **OCTOBER 21, 2013**

The Roanoke Valley Local Human Rights Committee met on Monday, August 12, 2013 at 3:00 p.m. at Blue Ridge Behavioral Healthcare, located at 301 Elm Avenue, SW Roanoke, VA.

### **COMMITTEE MEMBERS PRESENT**

Joseph Kinchloe – Vice Chair  
Martha Pillow – Secretary  
Joanne Baker  
Betty Crance  
Robin Jordan

### **DBHDS-OHR STAFF**

Dwayne Lynch –Advocate

### **COMMITTEE MEMBERS ABSENT**

Jay Fields  
Nancy Fields

### **ADMINISTRATIVE SUPPORT**

Betsy Walker

### **AFFILIATES REPRESENTED**

About Life Counseling – Shenetta Reid  
A Shining Light – Donnie DeGeorge's/Dawn Laprad  
Avenues to Recovery – Jody Anderson/Stephanie Corbin  
Blue Ridge Behavioral Healthcare – Betty Bingham  
Cee Breeze – Temeka Walloe  
Centra – Ruth Herron  
CHIP – Anna Cameron  
DePaul – Gary Wilburn  
Didlake - Mitzi Hartwell  
East Wellness – Sara Ingrham  
EHS – Katye Hale  
Family Service Roanoke Valley – Karen Pillis/Emily Parentes  
Hall Community Services – Adrien Monti  
HopeTree Family Service –Patrick Brooks  
Lutheran Family Services –Eric Gordon  
Mayo Residential – Joseph Mayo, Jr  
Mt Regis Center – Judith Pace/Pam Riffle-Yost  
New Hope Support Services – Mari Gentry  
Support Services – Ashley Ross

1. Call to order/welcome  
Joseph Kinchloe, Vice Chair, called the meeting to order at 3:00 pm

## 2. Introductions/Citizen Comments

Members of the committee and providers introduced themselves. There were no citizen comments

### **ACTION AGENDA**

## 3. Approval of August 12, 2013 minutes

JoAnn Baker motioned the minutes be approved as presented; Robin Jordan seconded the motion and it carried unanimously.

## 4. Approval of agenda

### **INFORMATION AGENDA**

## 5. Advocate Report – Dwayne Lynch

Advocate, Dwayne Lynch gave an update to providers and committee members regarding the status of CHRIS errors as many providers are experiencing difficulty with entering complaint cases. He informed providers to continue to try to enter complaints first in CHRIS, if you receive an error then inform production support and fax old complaint violation report until issues with errors are resolved. The Advocate passed out a CHRIS quick reference guide, and also informed them the guide will be emailed after the meeting. He informed committee members and providers that regulations are still being looked at for revisions. Region 3 advocates and State Human Rights Director met with individuals at On Our Own last month for a town hall meeting to gather input. The Advocate also informed providers that if anyone is looking for additional onsite training to email Dwayne Lynch. The Advocate also gave follow up to medication error reporting as discussed in the last meeting. Information found in FAQ in the CHRIS help section was passed out to committee members. Advocate also made suggestion to committee members about going to quarterly meetings in 2014, which can be discussed and decided at December 2013 meeting to create final schedule.

6. **Annual Reports**

The following providers presented their Annual Report (2012)

A Better Life Counseling

A Shining Light, Inc

Family Services Roanoke Valley

Support Systems, Inc

Betty Crance motioned that Annual Reports be approved as received; JoAnn Baker seconded the motion and it carried unanimously.

7. **Outstanding 2<sup>nd</sup> Quarter Reports**

The following providers presented their 2<sup>nd</sup> Quarter reports

DePaul Family Services – Gary Wilburn

Hall Community Services – Adrien Monti

Robin Jordan motioned that the 2<sup>nd</sup> Quarterly Reports be accepted as presented; Martha Pillow seconded the motion and it carried unanimously.

8. **Notifications**

**Blue Ridge Behavioral Healthcare** – Betty Bingham

Notification of service affiliation extension for one group home –*(letter of notification included in packet)*

**Blue Ridge Behavioral Healthcare** – Betty Bingham

Notification of changes in group homes and sponsored residential *(letter of notification included in packet)*

**DePaul Community Resources** – Gary Wilburn

Request for extension of affiliation to cover Sponsored Residential Home *(letter included in packet)*

**A Shining Light Inc** – Dawn Laprad

Request for extension of affiliation to cover new site *(information included in packet)*

The Committee reviewed the requests presented. Betty Crance motioned the requests be approved as presented; JoAnn Baker seconded the motion and it carried unanimously.

9. **Other Business** – Dwayne Lynch, Advocate inquired of Ms. Reed the status of the sale of her business. At this time the ownership is still pending.

10. **Next meeting date** – December 9, 2013

11. Meeting adjourned at 4:45 p.m.

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Joseph Kinchloe, Vice Chair

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Date of Approval

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Betsy Walker, Admin Support for RVLHRC